

HYBRID DEPOSITIONS

Preparation, Tools & Tactics

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– HYBRID DEPOSITIONS –

WEBINAR PANELISTS



Rosalie Kramm
CSR, RPR, CRR
Veritext – San Diego, CA



Paul Simpson
Senior Technical Services Specialist
Veritext – Baltimore, MD



“Change is the law of life. And those who look only to the past or present are certain to miss the future.”

— John F. Kennedy



OBJECTIVES

- WHAT IS A HYBRID DEPOSITION?
- EQUIPMENT RECOMMENDATIONS
- SCENARIOS OF HYBRID DEPOSITIONS
- PREPARATION & GETTING STARTED
- SETTING UP FOR A HYBRID DEPOSITION
- CONSIDERATIONS FOR ZOOM
- COLLECTING & SHARING EXHIBITS
- TROUBLESHOOTING TIPS & TRICKS

WHAT IS A HYBRID DEPOSITION?

A deposition where some –but not all– participants are remote.



REPORTER IN PERSON



REPORTER REMOTE

VERITEXT ATTORNEY SURVEY

Remote Proceedings in a Post-Pandemic World

WWW.VERITEXT.COM/REMOTE-PROCEEDINGS-EBOOK/

PRE-PANDEMIC PARTICIPATION

87%

Never/rarely participated remotely

POST-PANDEMIC PARTICIPATION

83%

Would participate remotely occasionally or more often

POST-PANDEMIC PREDICTIONS

34%

Anticipate taking proceedings that they may not otherwise have taken pre-pandemic

POST-PANDEMIC REMOTE PREDICTIONS

89%

expect one party to be remote occasionally or more often

EQUIPMENT RECOMMENDATIONS

WHAT'S IN YOUR KIT? | SUGGESTIONS ONLY

GOOGLE SEARCH TIP:
"BEST _ _ _ FOR ZOOM"

LAPTOP OR IPAD WITH WEBCAM

$560



Dell Inspirion 15 Laptop Notebook Computer 8GB RAM

$300



iPad 10.2-inch, 32gb

EXTERNAL USB WEBCAM

$70



Logitech C920x HD Pro Webcam

EXTERNAL USB MICROPHONE



$16

USB Desktop Microphone with Mute Button

CONFERENCE SPEAKER

$130



Jabra Wireless USB Bluetooth Speaker

HEADPHONES

$55



Audio-Technica ATH-M40x

ETHERNET CABLE

$10



CONFERENCE / SMART PHONE



AN INVESTMENT IN YOUR CAREER



ALL ABOUT AUDIO

BEST PRACTICES FOR AUDIO



Always ask the parties to do an audio test to ensure the taking attorney, witness and other participants can be heard before going on the record.



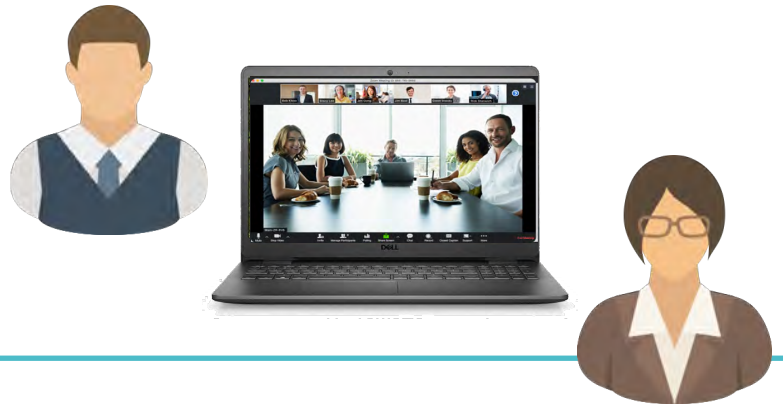
Only connect one of the Zoom sessions to audio. There should only be ONE live audio connection in the conference room.



Use a conference phone or Polycom device for the audio whenever one is available and position the device between the taking attorney and witness.

BEST PRACTICES FOR AUDIO

NO POLYCOM?



Request the laptop is positioned so that the taking attorney and witness can be heard.



OR, Request that the in-person participants connect to the audio via smartphone to dial into the Zoom audio and position the smart phone in between the witness and taking attorney to use as a speaker phone.

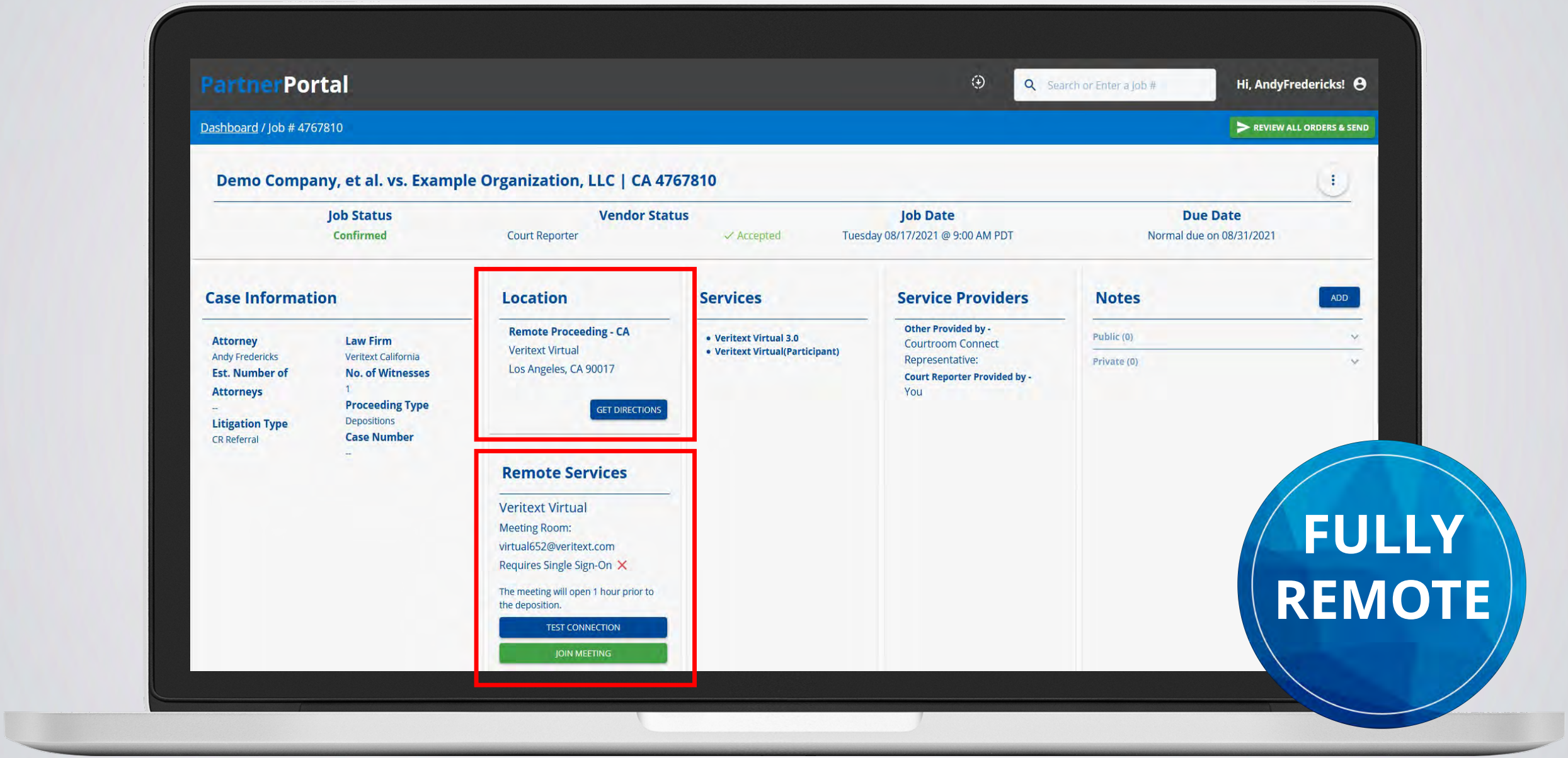
BEST PRACTICES FOR AUDIO

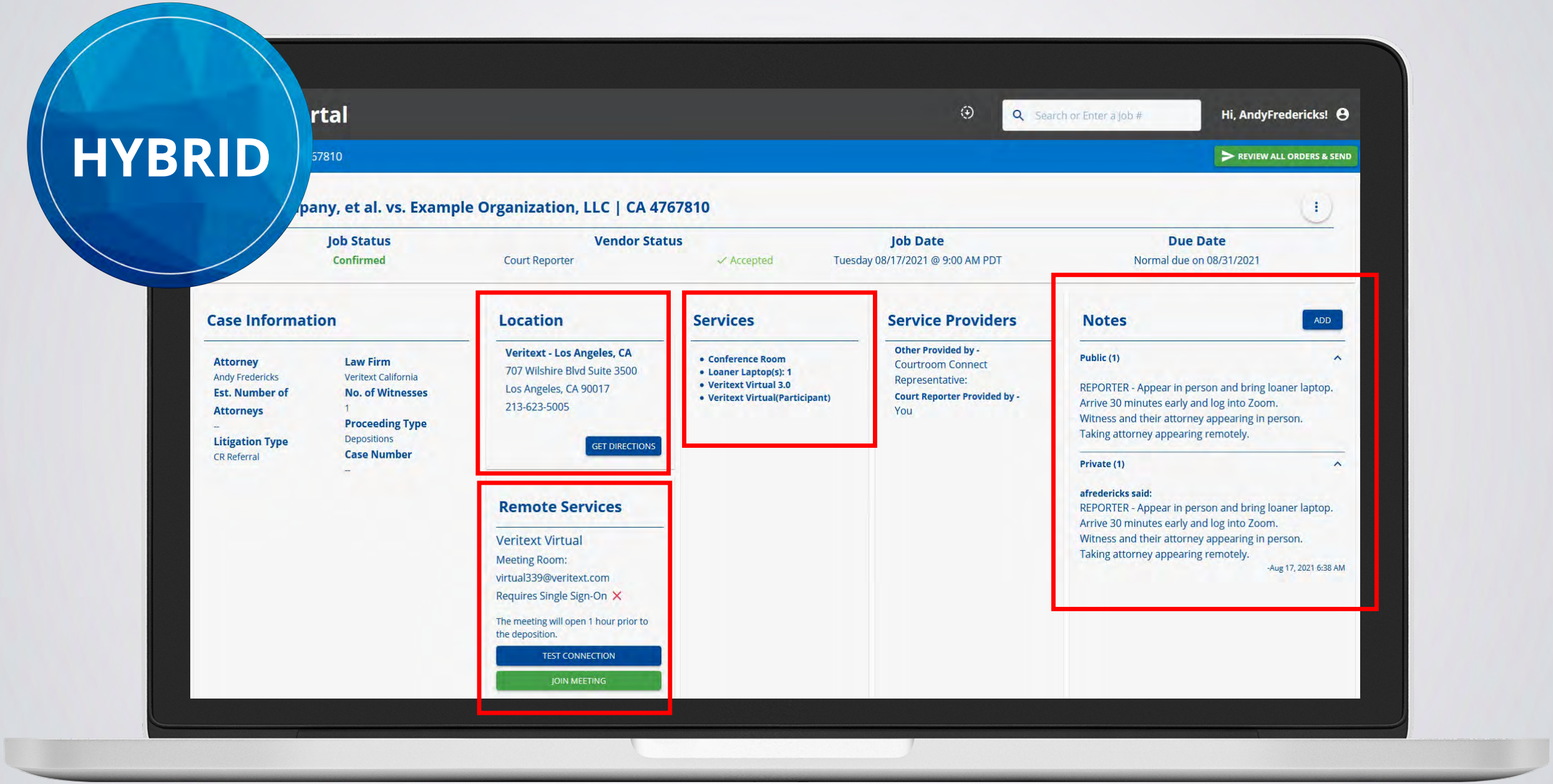




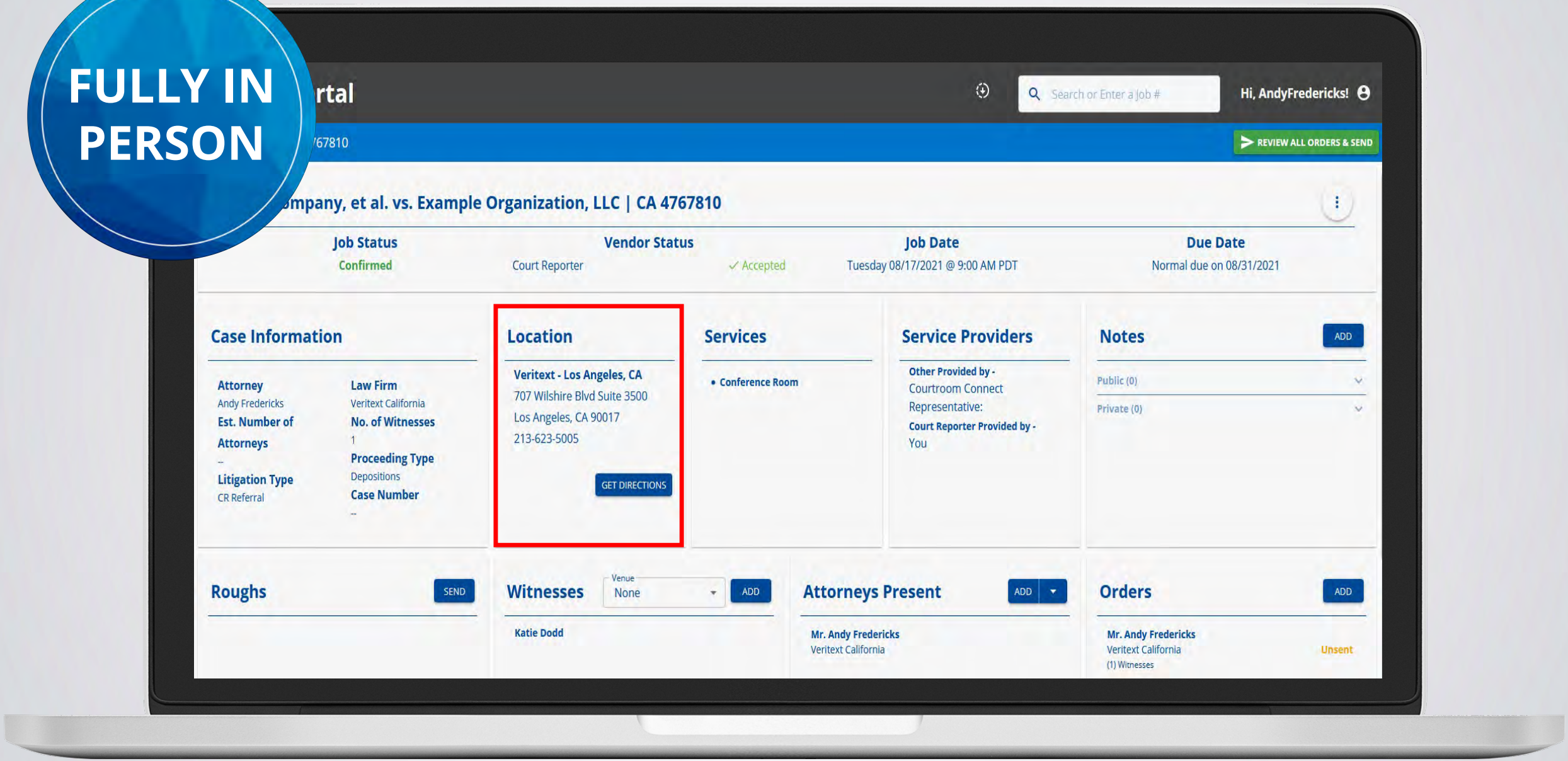
Fix any feedback issues by ensuring **only one** microphone and set of speakers is active

PREPARATION & GETTING STARTED


PartnerPortal
Search or Enter a Job #
Hi, AndyFredericks!
Dashboard / Job # 4767810
REVIEW ALL ORDERS & SEND
Demo Company, et al. vs. Example Organization, LLC | CA 4767810
Job Status
Confirmed
Vendor Status
Court Reporter
✓ Accepted
Job Date
Tuesday 08/17/2021 @ 9:00 AM PDT
Due Date
Normal due on 08/31/2021
Case Information
Attorney
Andy Fredericks
Est. Number of Attorneys
--
Litigation Type
CR Referral
Law Firm
Veritext California
No. of Witnesses
1
Proceeding Type
Depositions
Case Number
--
Location
Remote Proceeding - CA
Veritext Virtual
Los Angeles, CA 90017
GET DIRECTIONS
Services
Veritext Virtual 3.0
Veritext Virtual(Participant)
Service Providers
Other Provided by -
Courtroom Connect
Representative:
Court Reporter Provided by -
You
Notes
ADD
Public (0)
Private (0)
Remote Services
Veritext Virtual
Meeting Room:
virtual652@veritext.com
Requires Single Sign-On
The meeting will open 1 hour prior to the deposition.
TEST CONNECTION
JOIN MEETING
FULLY REMOTE


HYBRID
rtal
Search or Enter a Job #
Hi, AndyFredericks!
67810
REVIEW ALL ORDERS & SEND
pany, et al. vs. Example Organization, LLC | CA 4767810
Job Status
Confirmed
Vendor Status
Court Reporter
✓ Accepted
Job Date
Tuesday 08/17/2021 @ 9:00 AM PDT
Due Date
Normal due on 08/31/2021
Case Information
Attorney
Andy Fredericks
Est. Number of Attorneys
--
Litigation Type
CR Referral
Law Firm
Veritext California
No. of Witnesses
1
Proceeding Type
Depositions
Case Number
--
Location
Veritext - Los Angeles, CA
707 Wilshire Blvd Suite 3500
Los Angeles, CA 90017
213-623-5005
GET DIRECTIONS
Services
Conference Room
Loaner Laptop(s): 1
Veritext Virtual 3.0
Veritext Virtual(Participant)
Service Providers
Other Provided by -
Courtroom Connect Representative:
Court Reporter Provided by -
You
Notes
ADD
Public (1)
REPORTER - Appear in person and bring loaner laptop.
Arrive 30 minutes early and log into Zoom.
Witness and their attorney appearing in person.
Taking attorney appearing remotely.
Private (1)
afredericks said:
REPORTER - Appear in person and bring loaner laptop.
Arrive 30 minutes early and log into Zoom.
Witness and their attorney appearing in person.
Taking attorney appearing remotely.
-Aug 17, 2021 6:38 AM
Remote Services
Veritext Virtual
Meeting Room:
virtual339@veritext.com
Requires Single Sign-On
The meeting will open 1 hour prior to the deposition.
TEST CONNECTION
JOIN MEETING

FULLY IN PERSON



SCENARIOS OF A HYBRID DEPOSITION

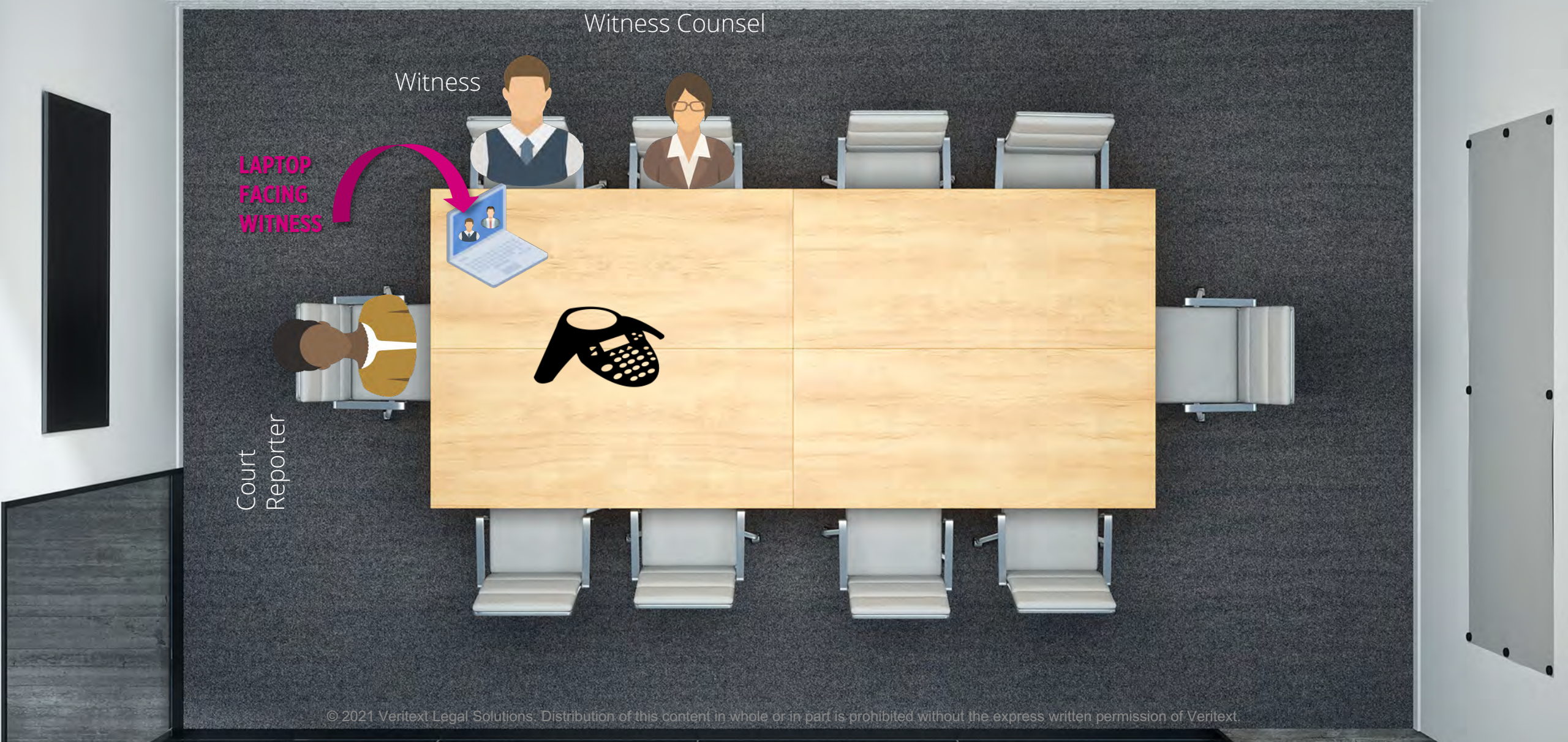
EVERYONE IN PERSON



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REMOTE TAKING ATTORNEY

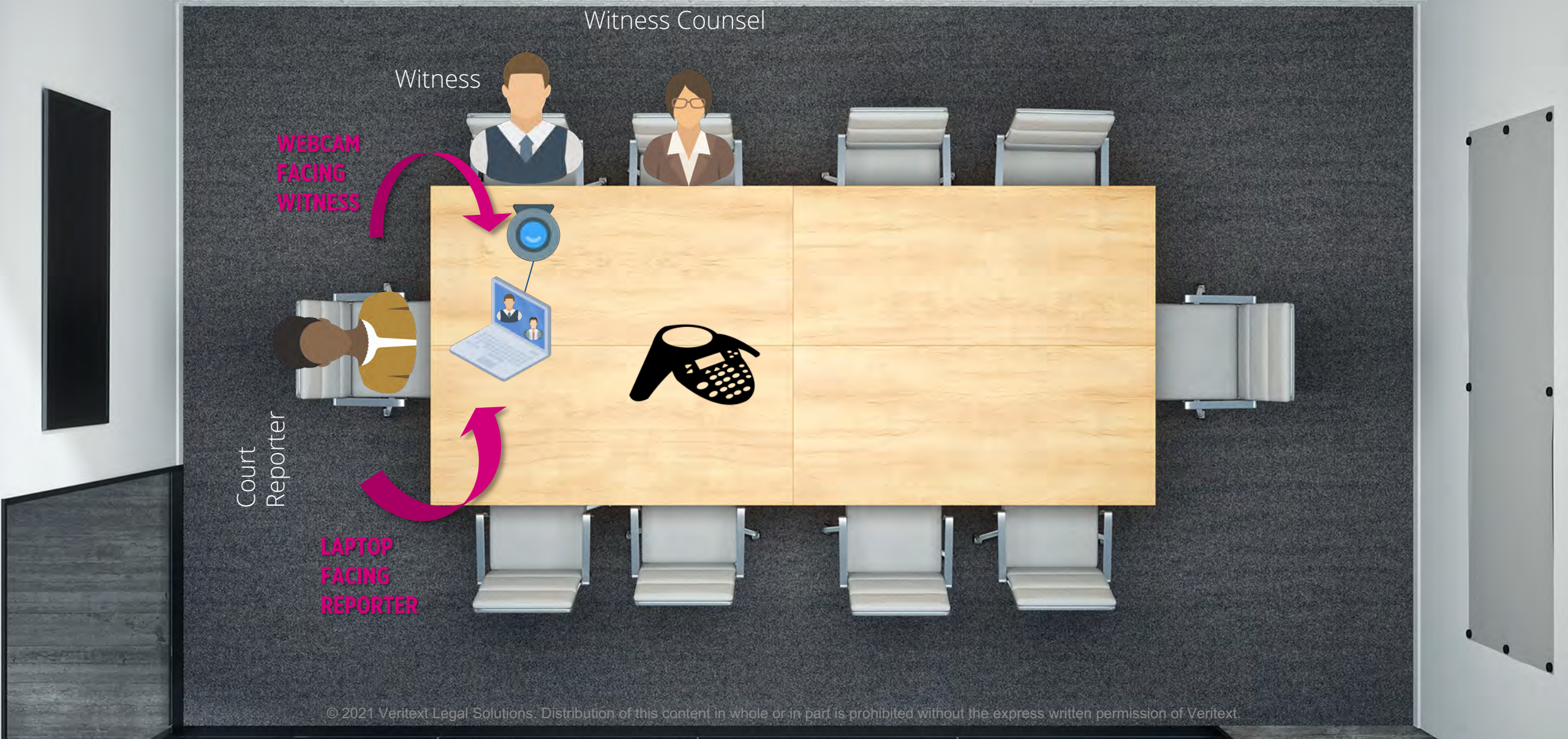
NO VIDEOGRAPHER



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REMOTE TAKING ATTORNEY

NO VIDEOGRAPHER



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REMOTE TAKING ATTORNEY
NO VIDEOGRAPHER



REPORTER
– In Person –

SET UP YOUR EQUIPMENT

CHECK THE NOTES! Set up your equipment, plus loaner equipment requested, and connect to WIFI, ethernet or hotspot.

LAUNCH ZOOM

Log into Partner Portal to launch Veritext Virtual on all laptops and set up laptop/webcam in front of witness or room at large. Ensure the witness is visible by Zoom and any other participants you have equipment for.

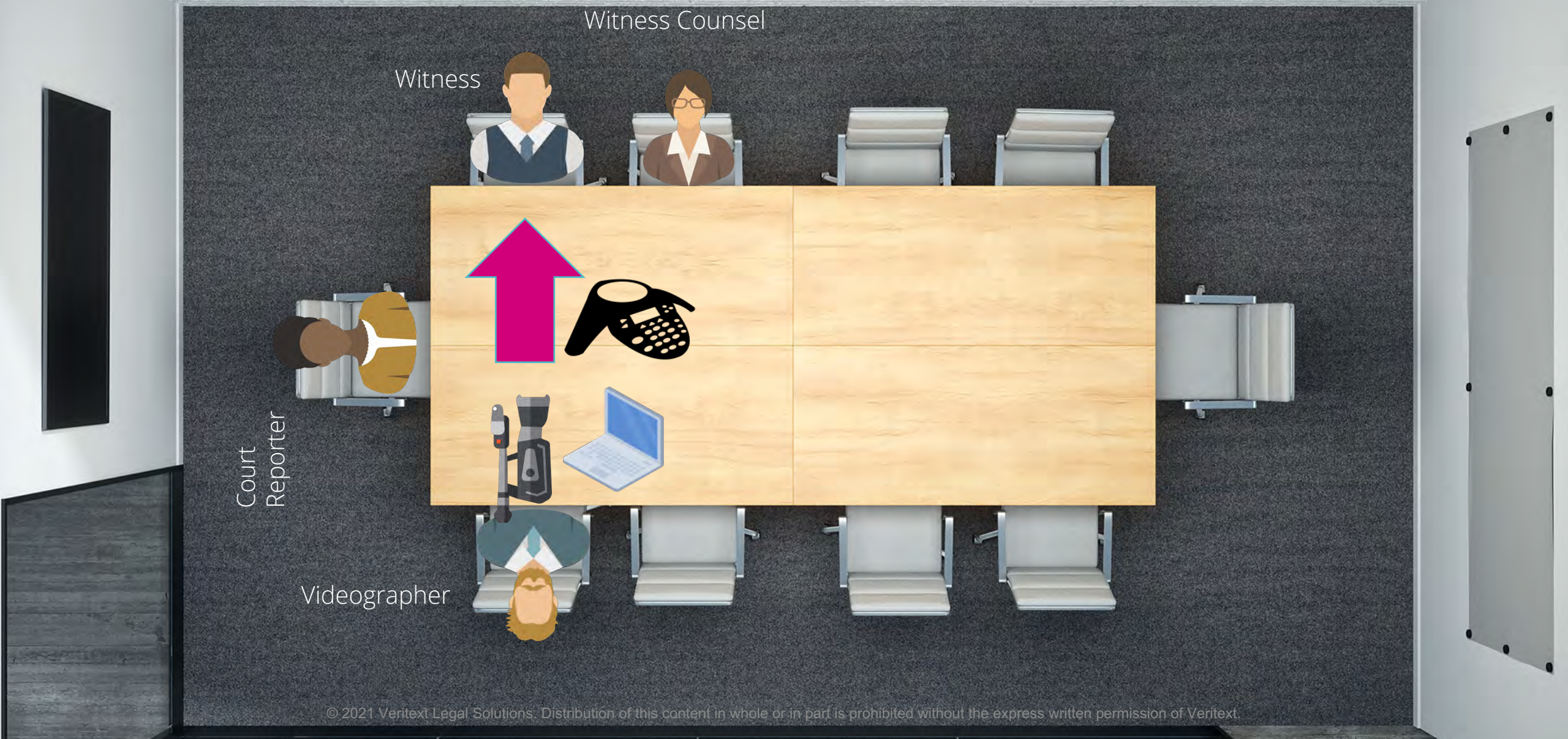
SET UP, TEST & TROUBLESHOOT AUDIO

Connect only ONE Zoom session to audio (use conference or Polycom whenever available), and position phone in front of witness or room at large.
ENSURE ONLY ONE ONE MICROPHONE AND SET OF SPEAKERS IS ACTIVE.

MANAGE THE EXHIBITS

Exhibits may be sent to the reporter prior the depo for them to print and bring to the deposition. Many clients may screenshare their exhibits for the witness to review on the loaner laptop. Client will need to send exhibits to the reporter before or after depo if they're not using Exhibit Share. Physical exhibits should be shipped back to your production facility or scanned and uploaded through the portal. The same for electronic exhibits.

REMOTE TAKING ATTORNEY
VIDEOGRAPHER IN PERSON, STREAMING



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REMOTE TAKING ATTORNEY

VIDEOGRAPHER IN PERSON, STREAMING



REPORTER
– In Person –

SET UP YOUR EQUIPMENT

CHECK THE NOTES! Set up your equipment plus loaner equipment you were asked to bring.

LAUNCH ZOOM

Log into Partner Portal to launch Veritext Virtual on your laptop.

MANAGE THE EXHIBITS

Exhibits can be sent to reporter before to print and bring. Many clients may screenshare exhibits. Client will need to send electronic exhibits to the reporter before or after depo if they're not using Exhibit Share. All physical exhibits should be shipped to Veritext production to be uploaded to Partner Portal.



VIDEOGRAPHER
– In Person –

SET UP YOUR EQUIPMENT

CHECK THE NOTES! Set up your equipment plus loaner equipment requested, connect to WIFI, ethernet or hotspot.

LAUNCH ZOOM

Log into Partner Portal to launch Veritext Virtual on all laptops provided by you, and set up laptop/webcam in front of witness or room at large.

SET UP, TEST & TROUBLESHOOT AUDIO

Connect one Zoom session to audio (use conference or Polycom whenever available), and position phone in front of witness or room at large. **ENSURE ONLY ONE ONE MICROPHONE AND SET OF SPEAKERS IS ACTIVE.**

MANAGE THE EXHIBITS

If taking attorney is screensharing or using Exhibit Share, witness needs a device.

REMOTE REPORTER

NO VID - MULTIPLE LAPTOPS & POLYCOM



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REMOTE REPORTER

NO VID - MULTIPLE LAPTOPS & POLYCOM



REPORTER

– Remote –

CONTROL THE ROOM

Set the tone at the start by reciting your opening statement, asserting your confidence, and asking attendees to speak one at a time and clearly.

LAUNCH ZOOM

Log into the Veritext Partner Portal to launch Veritext Virtual, request that all the participants present in person appear individually on Zoom, or at the very least the taking attorney and witness, and leave your camera on to maintain a presence (optional).

SET UP, TEST & TROUBLESHOOT AUDIO

Test the audio to ensure the taking attorney, witness and other participants can be heard before going on the record. Request that the in-person participants connect to the audio via Polycom and position the device between the taking attorney and witness. Only connect one of the Zoom sessions to audio. **ENSURE ONLY ONE ONE MICROPHONE AND SET OF SPEAKERS IS ACTIVE.**

MANAGE THE EXHIBITS

Client will need to send electronic exhibits to the reporter before or after depo if they're not using Exhibit Share.
If physical exhibits are marked at the deposition one of the attorneys will need to take custody and provide scans to the reporter and/or Veritext.

ON SITE

Depending on timing, location and client preference, Veritext can provide equipment and tech support onsite to help accomplish the setup described above.

REMOTE REPORTER

NO VID - ONE LAPTOP & POLYCOM



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REMOTE REPORTER
NO VID – ONE LAPTOP & POLYCOM



REPORTER
– Remote –

CONTROL THE ROOM

Set the tone at the start by reciting your opening statement, asserting your confidence, and asking attendees to speak one at a time and clearly.

LAUNCH ZOOM

Log into the Veritext Partner Portal to launch Veritext Virtual, request that all the participants present in person appear individually on Zoom, or at the very least the taking attorney and witness, and leave your camera on to maintain a presence (optional).

SET UP, TEST & TROUBLESHOOT AUDIO

Test the audio, request in-person participants connect to the audio via Polycom and position the device between the taking attorney and witness. **ENSURE ONLY ONE ONE MICROPHONE AND SET OF SPEAKERS IS ACTIVE.**

MANAGE THE EXHIBITS

Client will need to send electronic exhibits to the reporter before or after depo if they're not using Exhibit Share.
If physical exhibits are marked at the deposition one of the attorneys will need to take custody and provide scans to the reporter and/or Veritext.

ON SITE

Depending on timing, location and client preference, Veritext can provide equipment and tech support onsite to help accomplish the setup described above.

REMOTE REPORTER

NO VID - ONE LAPTOP, NO PHONE (EEEK!🙈)



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REMOTE REPORTER
NO VID – ONE LAPTOP, NO PHONE



REPORTER
– Remote –

CONTROL THE ROOM

Set the tone at the start by reciting your opening statement, asserting your confidence, and asking attendees to speak one at a time and clearly.

LAUNCH ZOOM

Log into the Veritext Partner Portal to launch Veritext Virtual, request that all the participants present in person appear individually on Zoom, or at the very least the taking attorney and witness, and leave your camera on to maintain a presence (optional).

SET UP, TEST & TROUBLESHOOT AUDIO

Because no conference phone available, ensure laptop is placed between the taking attorney and witness. If laptop audio is not sufficient ask an attorney to use smartphone to dial into Zoom audio, put on speakerphone, and place phone between witness and taking attorney. Only connect one of the Zoom sessions to audio. **ENSURE ONLY ONE ONE MICROPHONE AND SET OF SPEAKERS IS ACTIVE.**

MANAGE THE EXHIBITS

Client will need to send electronic exhibits to the reporter before or after depo if they're not using Exhibit Share.
If physical exhibits are marked at the deposition one of the attorneys will need to take custody and provide scans to the reporter and/or Veritext.

ON SITE

Depending on timing, location and client preference, Veritext can provide equipment and tech support onsite to help accomplish the setup described above.

REMOTE REPORTER
VIDEOGRAPHER STREAMING



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REMOTE REPORTER

VIDEOGRAPHER W/ LOANER LAPTOP



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REMOTE REPORTER

VIDEOGRAPHER W/ MULTIPLE LOANER LAPTOPS



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REMOTE REPORTER
VIDEOGRAPHER IN PERSON, STREAMING



REPORTER
– Remote –

CONTROL THE ROOM

Set the tone at the start by reciting your opening statement, asserting your confidence, and asking attendees to speak one at a time and clearly.

LAUNCH ZOOM

Log into the Portal to launch Veritext Virtual and leave your camera on to maintain a presence (optional).

MANAGE THE EXHIBITS

Physical exhibits will be collected by the videographer, shipped to Veritext, and uploaded to the Partner Portal.



VIDEOGRAPHER
– In Person –

SET UP YOUR EQUIPMENT

CHECK THE NOTES! Set up your equipment plus loaner equipment requested, connect to WIFI, ethernet or hotspot.

LAUNCH ZOOM

Log into the Partner Portal to launch Veritext Virtual on all laptops provided by you. If possible, join Zoom on laptop, connect laptop to camera to port the witness audio/video feed to Zoom, or, set up laptop(s) or webcam(s) in front of the witness or room at large. Ensure the witness, and any other participants you have the equipment, for are are visible by Zoom.

SET UP, TEST & TROUBLESHOOT AUDIO

Connect only one of the Zoom sessions to audio. Use a conference phone or Polycom device for the audio whenever one is available and position in front of the witness.
ENSURE ONLY ONE MICROPHONE AND SET OF SPEAKERS IS ACTIVE.

MANAGE THE EXHIBITS

Physical exhibits should be collected and shipped back to your production facility.

REMOTE REPORTER

VTC UNIT



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REMOTE REPORTER
VTC UNIT



REPORTER
– Remote –

CONTROL THE ROOM

Set the tone at the start by reciting your opening statement, asserting your confidence, and asking attendees to speak one at a time and clearly.

LAUNCH ZOOM

Log into the Portal to launch Veritext Virtual and leave your camera on to maintain a presence (optional).

MANAGE THE EXHIBITS

Physical exhibits will be collected by the videographer, shipped to Veritext, and uploaded to the Partner Portal.



VIDEOGRAPHER
– In Person –

SET UP YOUR EQUIPMENT

CHECK THE NOTES! Set up your equipment plus loaner equipment requested, connect to WIFI, ethernet or hotspot.

LAUNCH ZOOM

Some law firms may have videoconferencing equipment capable of connecting to Zoom. It is at the discretion of the law firm whether to connect to the Zoom session using the equipment. This set up is more common in larger or higher-end law firms. Typically, the law firm IT staff will establish the connection using the VTC equipment. It is not the responsibility of the videographer.

SET UP, TEST & TROUBLESHOOT AUDIO

Ensure that any table microphones are positioned appropriately between the witness and taking attorney to optimize audio quality. Only connect one of the Zoom sessions to audio. **ENSURE ONLY ONE MICROPHONE AND SET OF SPEAKERS IS ACTIVE.**

MANAGE THE EXHIBITS

Physical exhibits should be collected and shipped back to your production facility.

ENSURING YOU HAVE THE BEST EXPERIENCE POSSIBLE

When the reporter is remote Veritext will:



Work with the client to ensure the best possible setup

OR



Provide a videographer in person when requested and whenever possible

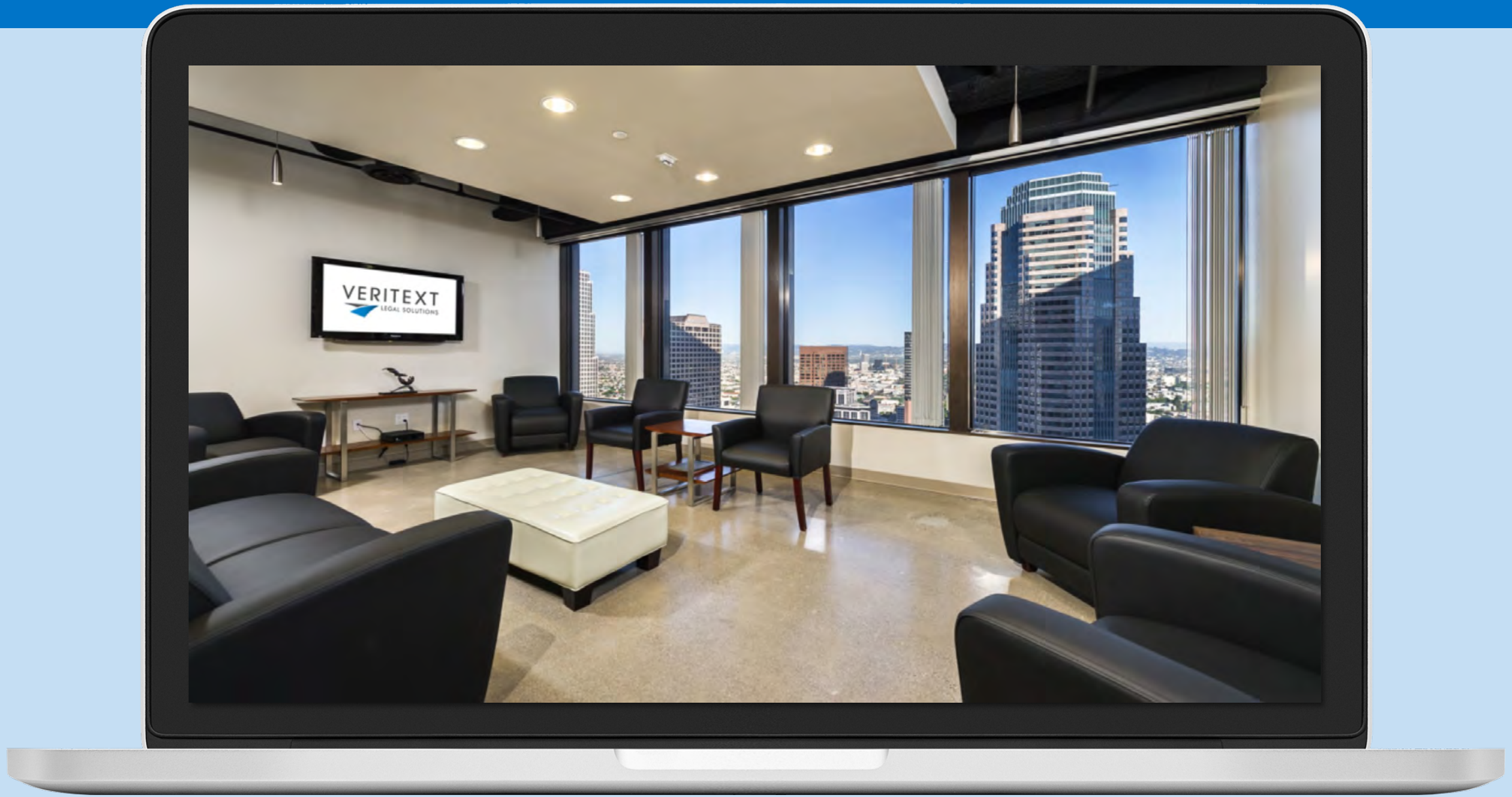
OR



Provide on-site technical support

VERITEXT OFFICES RE-OPENING

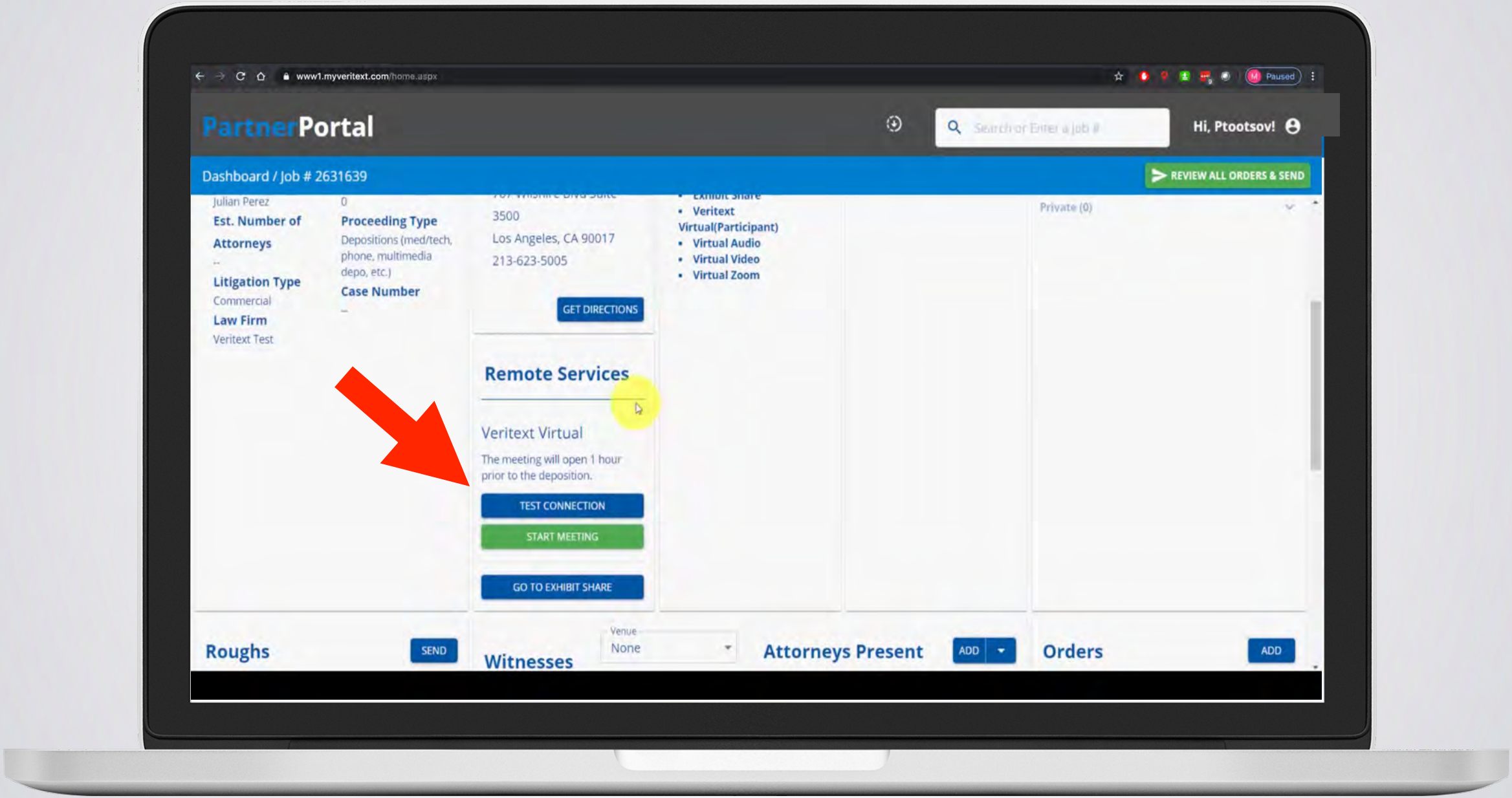
https://www.veritext.com/officesopen/



TAKING CONTROL OF THE ROOM WHEN YOU ARE REMOTE

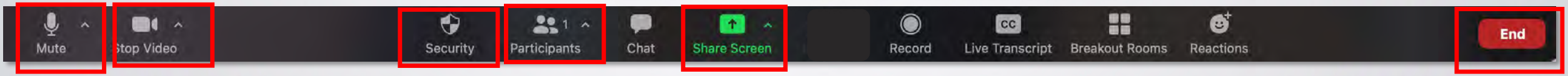
https://www.veritext.com/remotereporter/




www1.myveritext.com/home.aspx
Paused
PartnerPortal
Search or Enter a job #
Hi, Ptootsov!
Dashboard / Job # 2631639
REVIEW ALL ORDERS & SEND
Julian Perez
0
Est. Number of Attorneys
--
Litigation Type
Commercial
Law Firm
Veritext Test
Proceeding Type
Depositions (med/tech, phone, multimedia depo, etc.)
Case Number
--
3500
Los Angeles, CA 90017
213-623-5005
GET DIRECTIONS
Veritext Virtual(Participant)
Virtual Audio
Virtual Video
Virtual Zoom
Private (0)
Remote Services
Veritext Virtual
The meeting will open 1 hour prior to the deposition.
TEST CONNECTION
START MEETING
GO TO EXHIBIT SHARE
Roughs
SEND
Witnesses
Venue
None
Attorneys Present
ADD
Orders
ADD

GENERAL ZOOM FEATURES





Webcam & Audio Settings, Screen Share, and Chat Features

PROTOCOLS FOR VENDORS



ENTER WITH HOST CREDENTIALS



ADMIT ALL PARTICIPANTS INTO THE SESSION



ENABLING RENAME



MANAGE THE WAITING ROOM



ENABLE SCREENSHARE



LOCKING THE MEETING

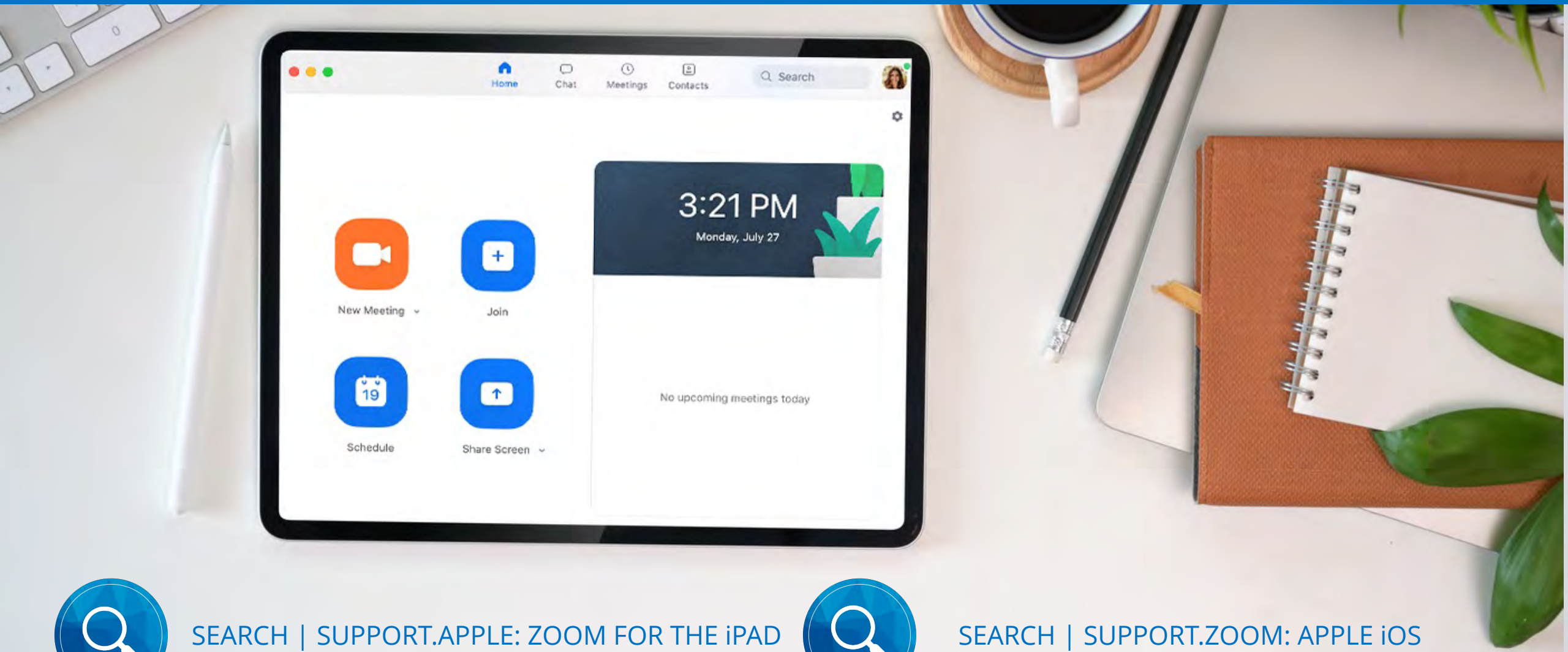
SAMPLE LANGUAGE FOR VIRTUAL WAITING ROOM:

Hello! You are currently in the waiting room. I will begin the meeting as soon as all participants have joined, and we are ready to get started. My name is (insert your name) and I'll be your court reporter / videographer today.

www.veritext.com/remotereporter

vhelp.wpengine.com/veritext-virtual/

USING ZOOM AN iPAD



SEARCH | SUPPORT.APPLE: ZOOM FOR THE iPAD

SEARCH | SUPPORT.ZOOM: APPLE iOS

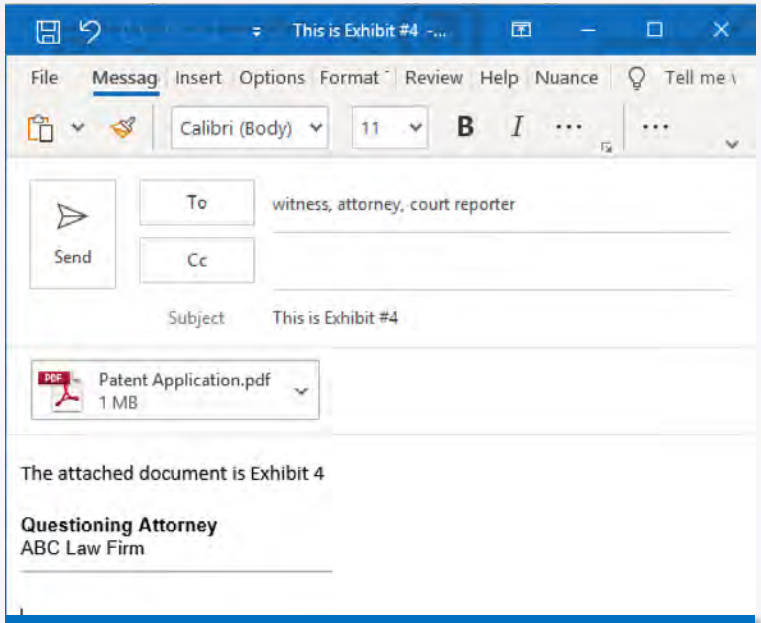
EXHIBITS

HYBRID EXHIBITS



BROUGHT TO THE DEPO

Physical exhibits brought to the deposition and either taken custody of by the reporter, videographer or attorney.



DIRECT TO REPORTER

Exhibits sent to the reporter by e-mail or file-share before or after the deposition. In some instances, if the reporter is appearing in person, they may be asked to print a limited amount of pages and bring them to the depo.

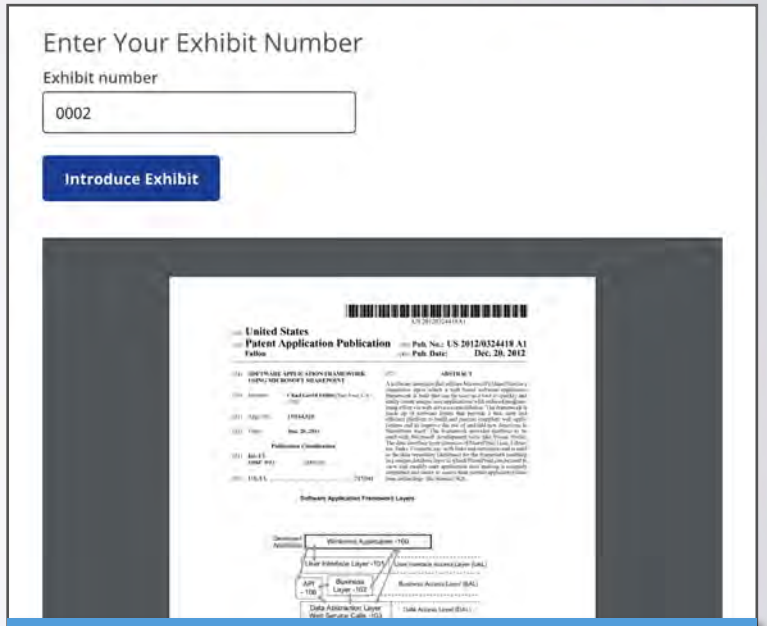


EXHIBIT SPECIFIC TOOL

A specific exhibit sharing tool is utilized to mirror the paper exhibit process.

ELECTRONIC EXHIBITS





GENERAL SCREENSHARE

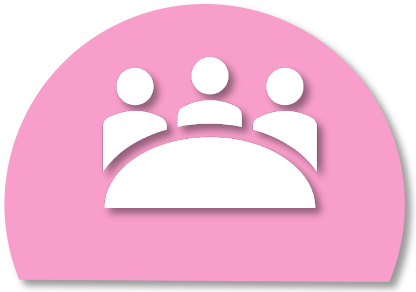
- Share the exhibits using platform screenshare feature
- All parties can view the documents
- Attorney sends the exhibits to the reporter/Veritext after the deposition

EXHIBIT SHARE | By Veritext

- Exhibits introduced electronically using Exhibit Share
- All parties can access the exhibits as they are introduced
- Reporter will have an automatic copy available at the end of the proceeding
- Exhibits are marked and sent to Veritext automatically following the proceeding

https://www.veritext.com/exhibit-share-tutorial-at-the-depo-for-the-courtreporter/

BEST PRACTICES FOR HYBRID EXHIBITS



Consider how the participants are appearing for the deposition and how that will likely affect the method in which exhibits are introduced.



If the exhibits were not provided to you during the deposition, immediately follow up with the attorneys requesting a copy at the conclusion of the deposition.



If you are not getting the exhibits you need from the client, enlist the help of your office to reach out to the client on your behalf. Be specific with what files you need.



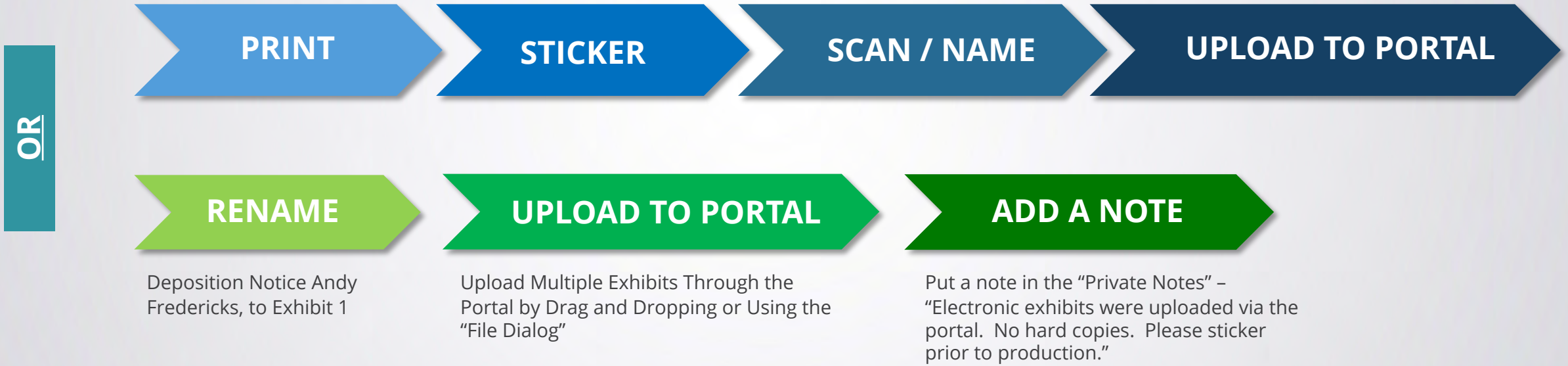
Indicate how the exhibits were handled when turning the job in through the portal. Be specific in regards to any exhibits that are missing, or if they were not provided to you.



Check with your local office to see if you should send the exhibits in to your production facility, or scan and upload to the Partner Portal.

MARKING EXHIBITS

Collect exhibits and upload to the Partner Portal to ensure electronic exhibits are stickered and archived:



QUICK TIP: SCANNING EXHIBITS



FUJITSU SCANSNAP

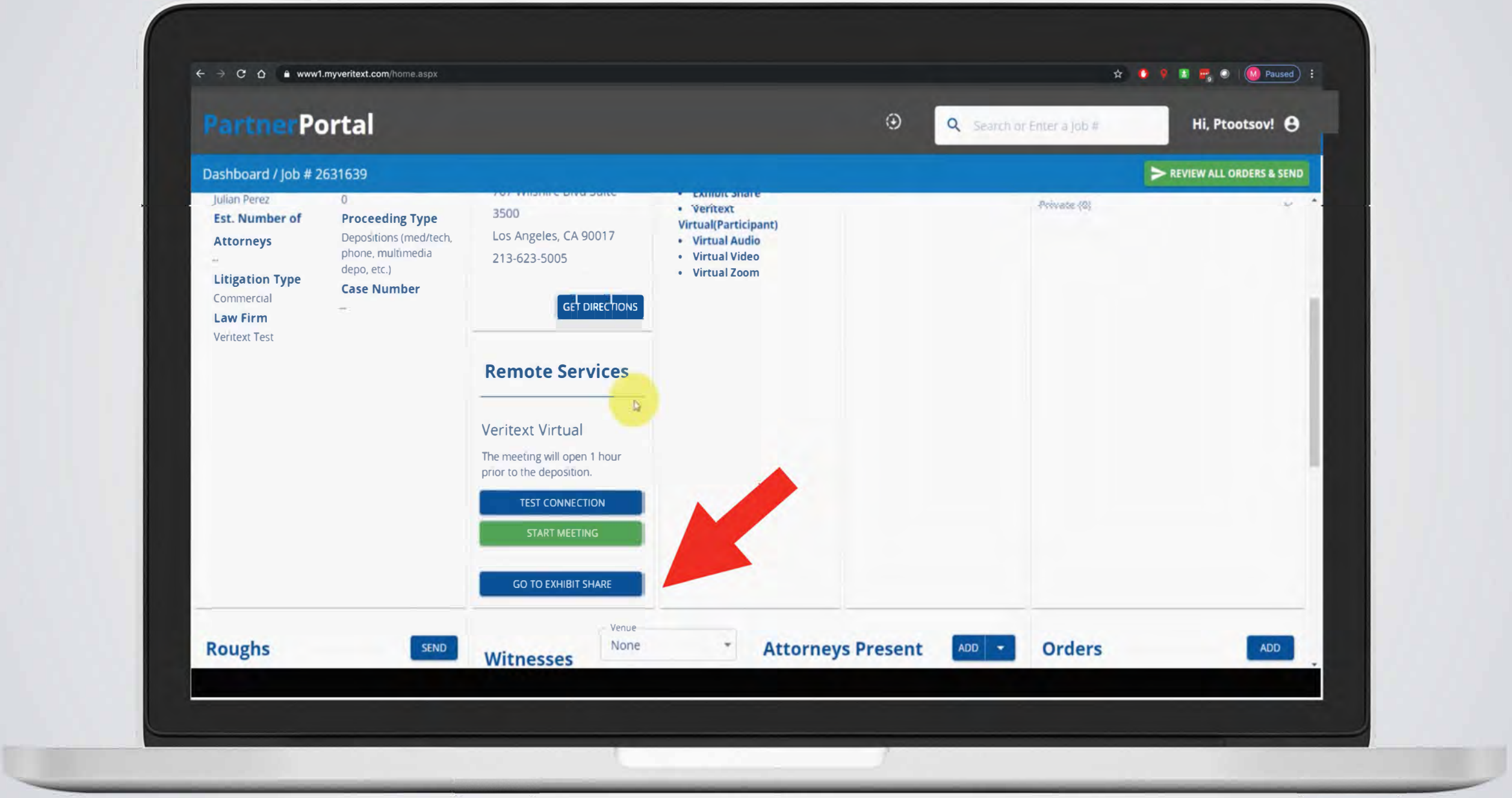


CAMSCANNER APP



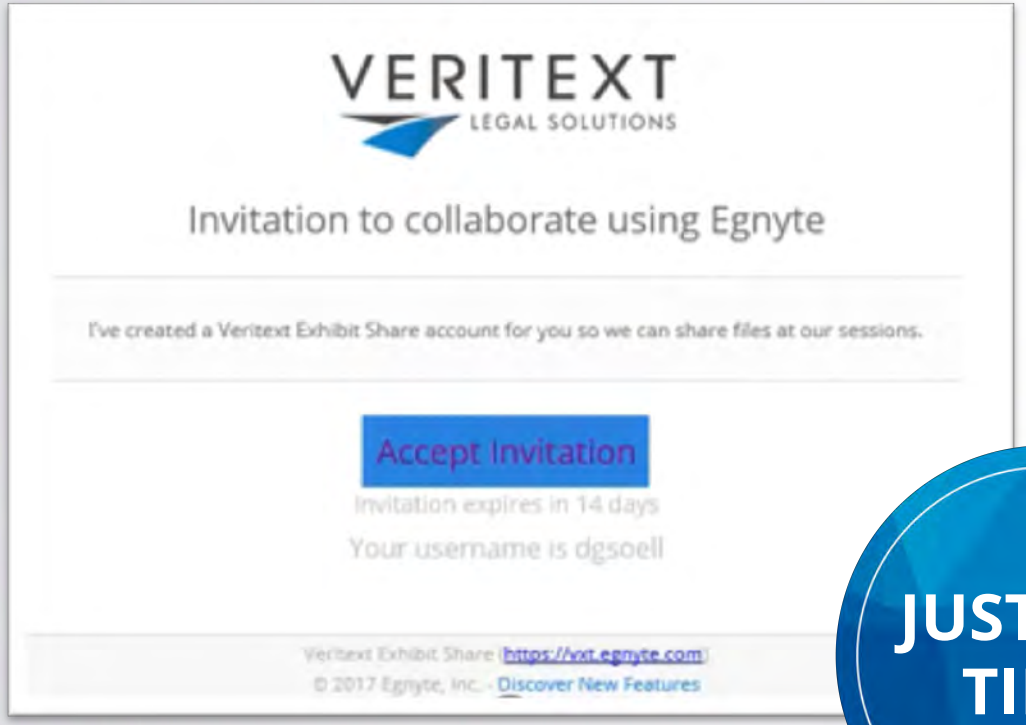
GENIUS SCANNER APP

https://www.veritext.com/exhibit-share-tutorial | https://vhelp.wpengine.com/exhibit-stickering/

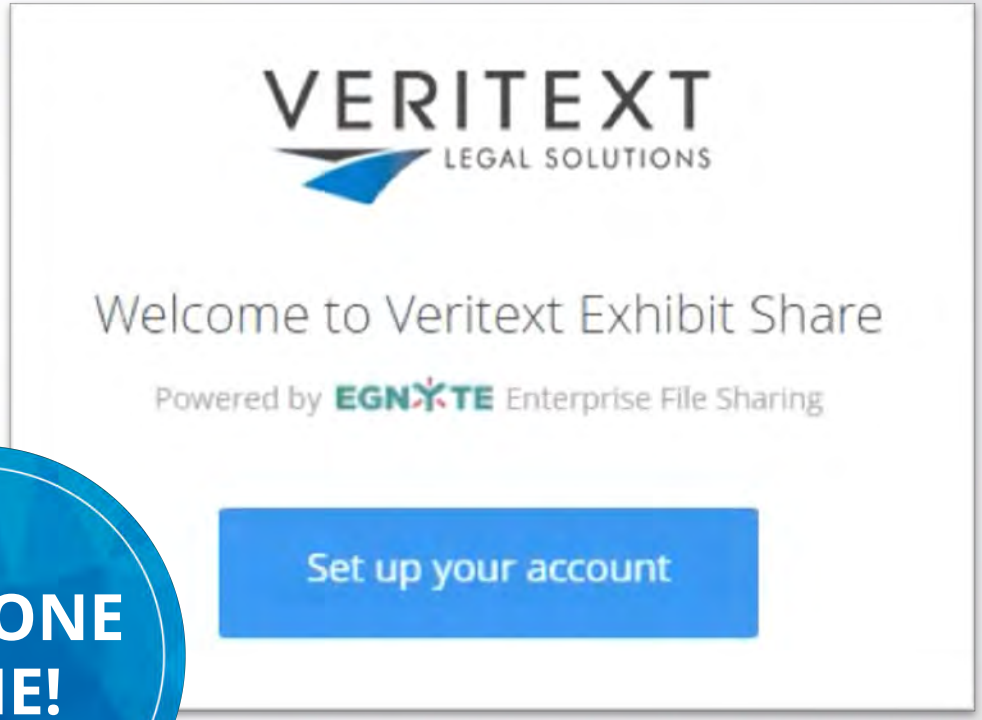


FIRST TIME EXHIBIT SHARE USER?

ACCEPT INVITATION



SET UP YOUR ACCOUNT



JUST ONE TIME!

BEST PRACTICES FOR EXHIBIT SHARE AT HYBRIDS



Every participant should bring their own laptop to participate in the Exhibit Share session unless otherwise noted on the Portal or your Job Sheet.



Participants will still need to register for an Exhibit Share account and login using their own username and password just like they would for a remote deposition.



Familiarize and educate yourself on Exhibit Share to help provide basic assistance to questions participants have in the room.



Write down the Technical Support phone number and e-mail address for when participants have higher level questions or require additional technical support.



Check with your local office if you have any questions about participating in a hybrid exhibit share assignment.

BUT WHAT HAPPENS IF . . .

THERE IS AUDIO FEEDBACK/ECHOING



Always ask that the parties do an audio test to ensure the taking attorney, witness and other participants can be heard before going on the record.



Ensure that there is only ONE live audio connection in the conference room.



Ensure only one Zoom session is connected to audio. There should only be ONE live audio connection in the conference room.



Use a conference phone or Polycom device for the audio whenever one is available.

I'M THE ONLY ONE REMOTE AND I CAN'T HEAR



Ask the in-person participants to position the phone close to the witness or in between the taking attorney and witness.



Clarify whether the onsite participants are using laptop audio. If they are, ask that they dial into the conference phone.



If a conference phone is not available, ask a participant to dial in via smart phone.

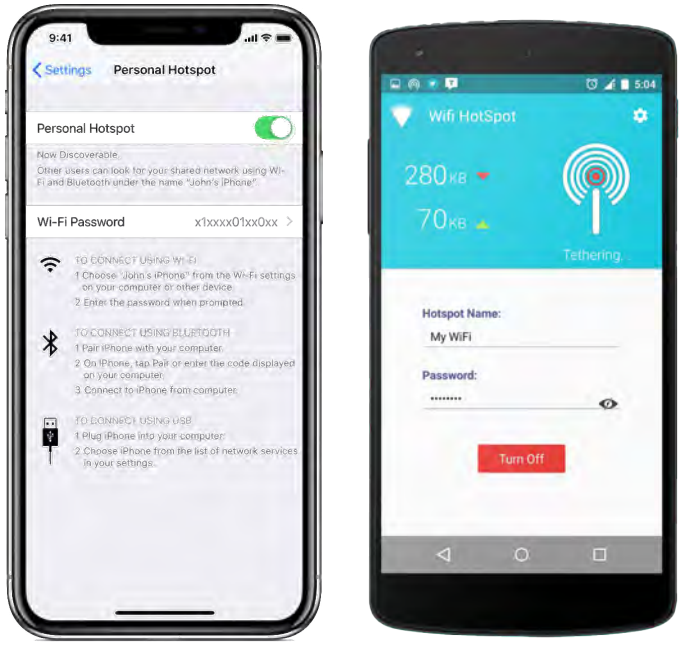


Remind participants to speak up.



If a videographer or technician is on-site, enlist their assistance to improve the audio quality.

THERE IS NO INTERNET AT THE LOCATION



PHONE HOT SPOT
(Tethering)



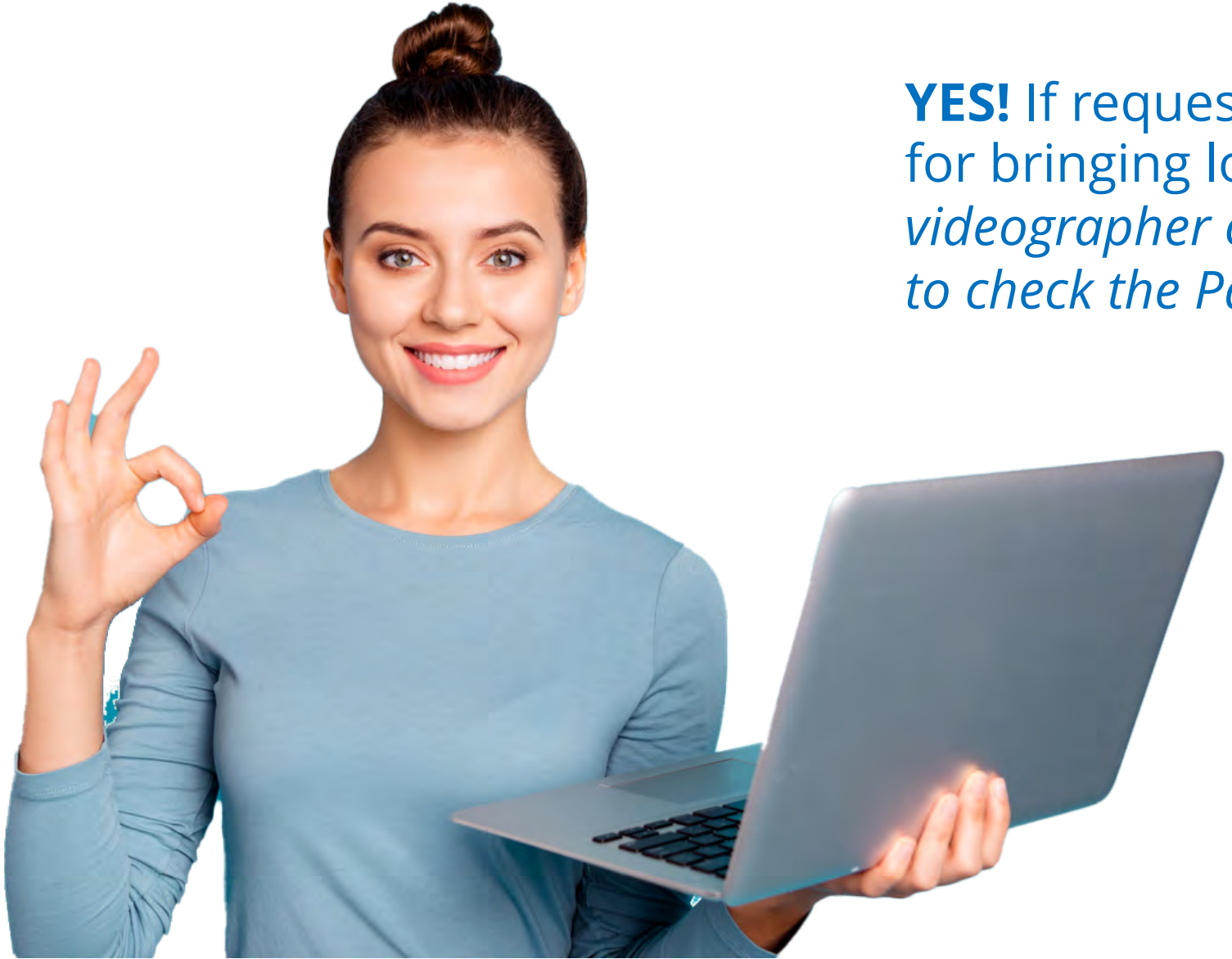
PORTABLE WIRELESS HOTSPOT
(Mobile Broadband)

DO I NEED TO LOG THE WITNESS INTO ZOOM?



If you are providing loaner equipment, you will be responsible for setting up and logging the witness and all other users of your equipment into Zoom.

DO I NEED TO BRING LOANER LAPTOPS?

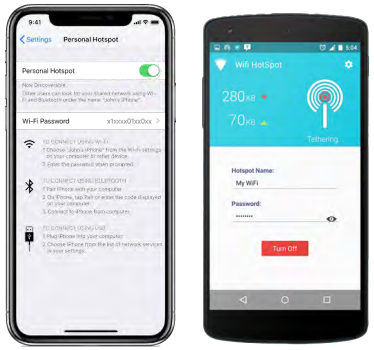


YES! If requested, the reporter is responsible for bringing loaner equipment *UNLESS a videographer or technician is present. Be sure to check the Partner Portal!*



MY INTERNET GOES OUT AT HOME?

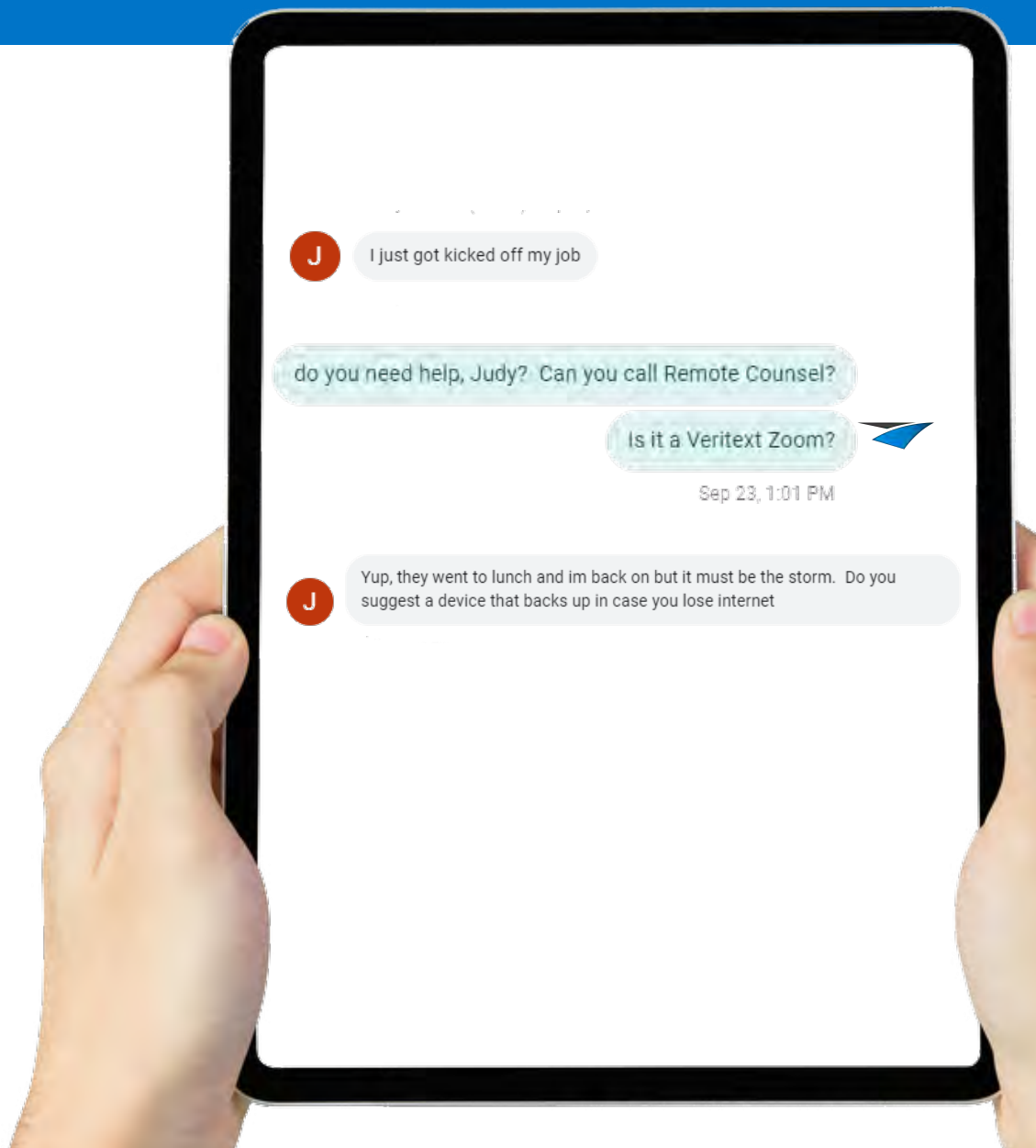
Let your calendar team know immediately!



PHONE HOT SPOT
(Tethering)



PORTABLE WIRELESS HOTSPOT
(Mobile Broadband)



MY POWER GOES OUT?

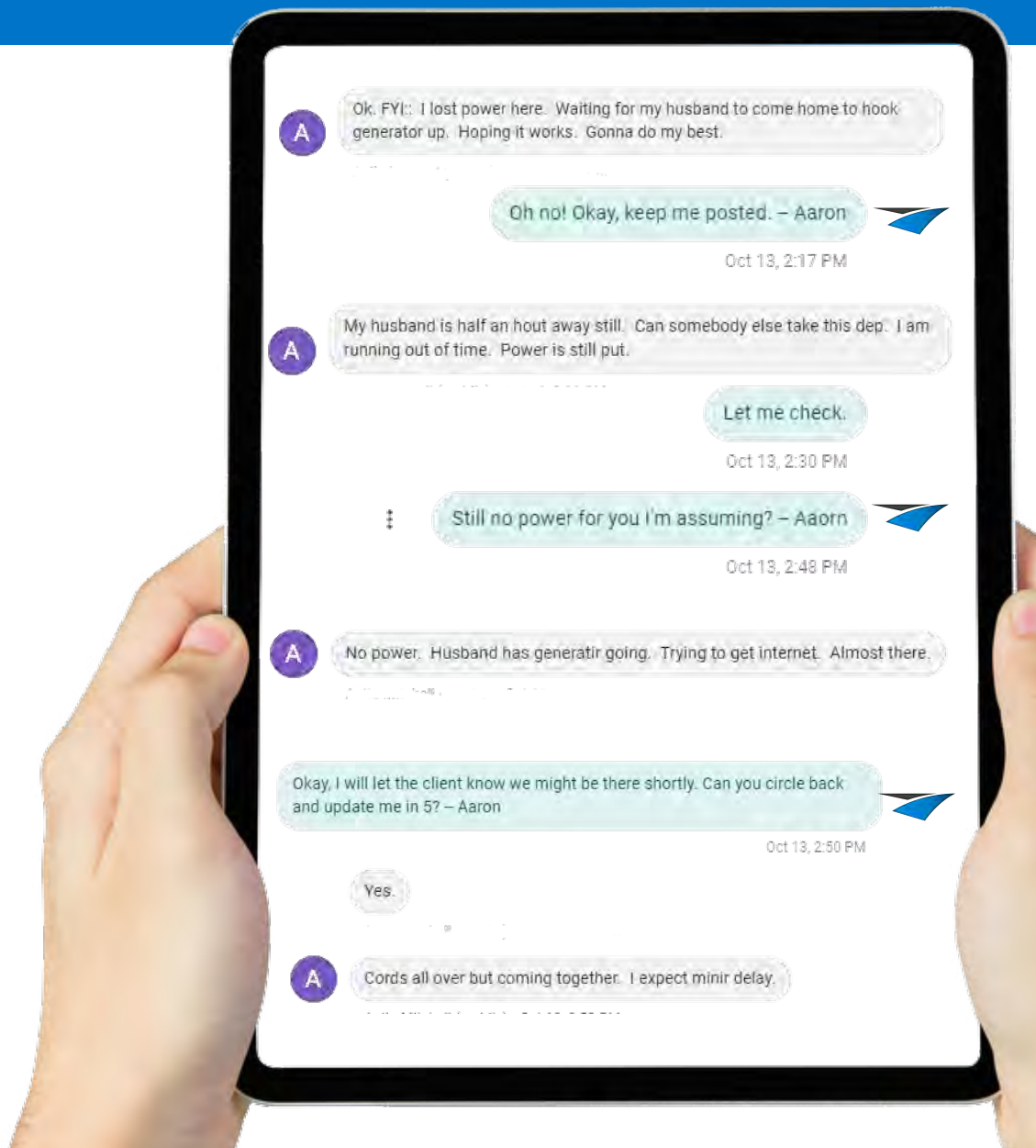
Let your calendar team know immediately!



EXTRA USB BATTERY PACKS
(& keep them charged!)



DC TO AC POWER INVERTER FOR YOUR CAR



HOW DO I GET THE EXHIBITS IF I'M REMOTE?

- Provided digitally after the fact
- Collected by videographer
- Shipped by attorney to production office



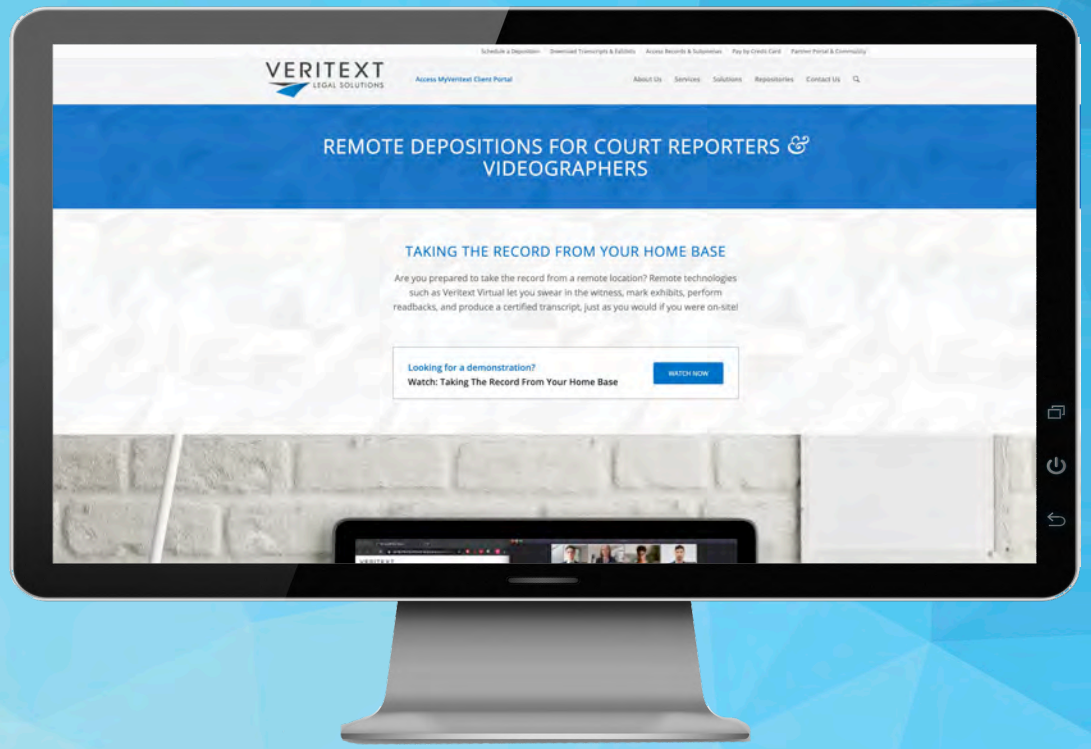
RESOURCES

RESOURCES

WWW.VERITEXT.COM/REMOTEREPORTER











REMOTE DEPOSITION PRACTICE GUIDE

WWW.VERITEXT.COM/REMOTE-PRACTICEGUIDE

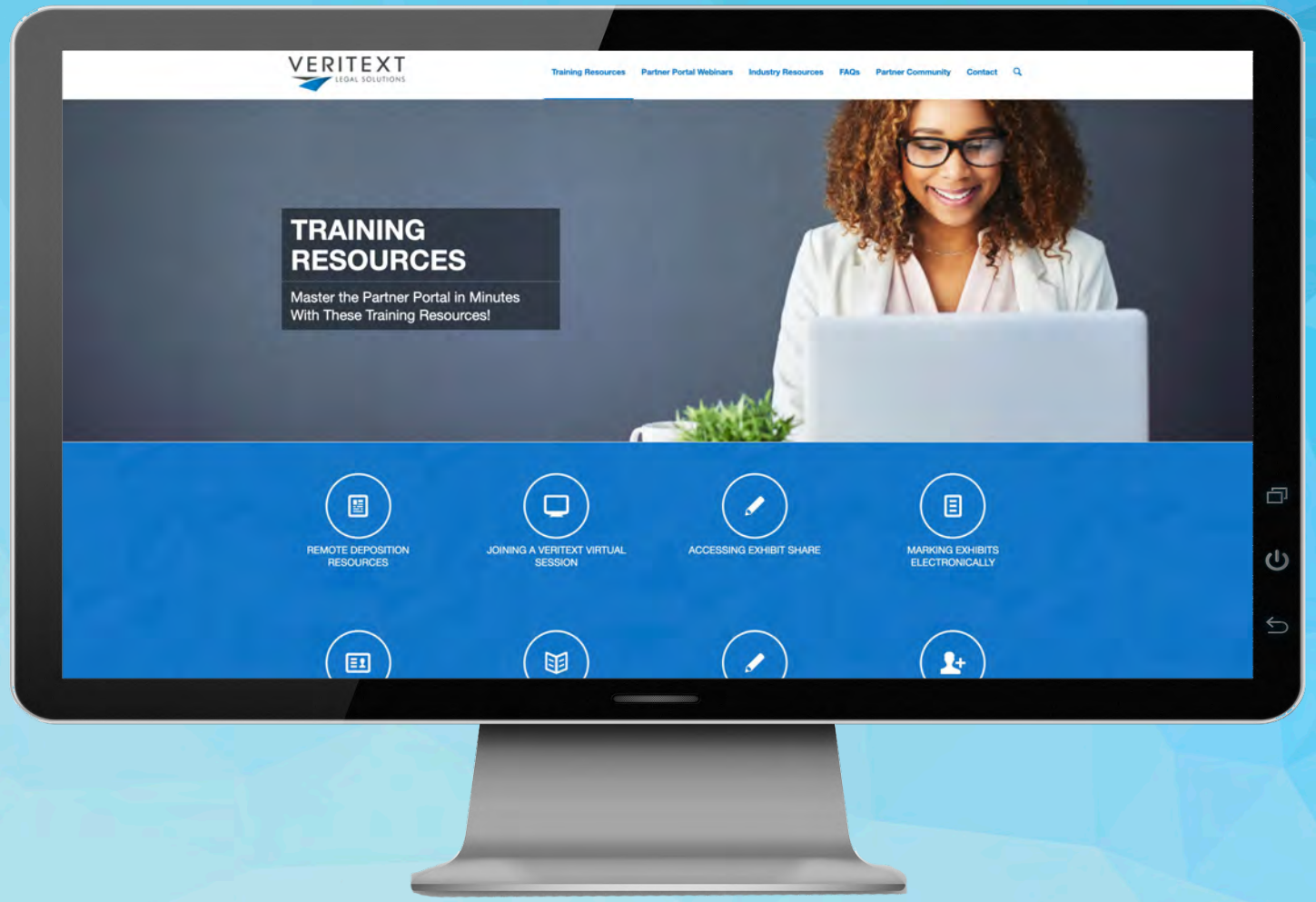


Your ***practical*** checklist for conducting a "fully-remote" legal proceeding.

- **PREPARATION CHECKLISTS**
- **SUGGESTED CONDUCT**
- **VIDEO TUTORIALS**

PARTNER PORTAL HELP

HTTP://VHELP.WPENGINE.COM/PORTAL-TRAINING-RESOURCES/

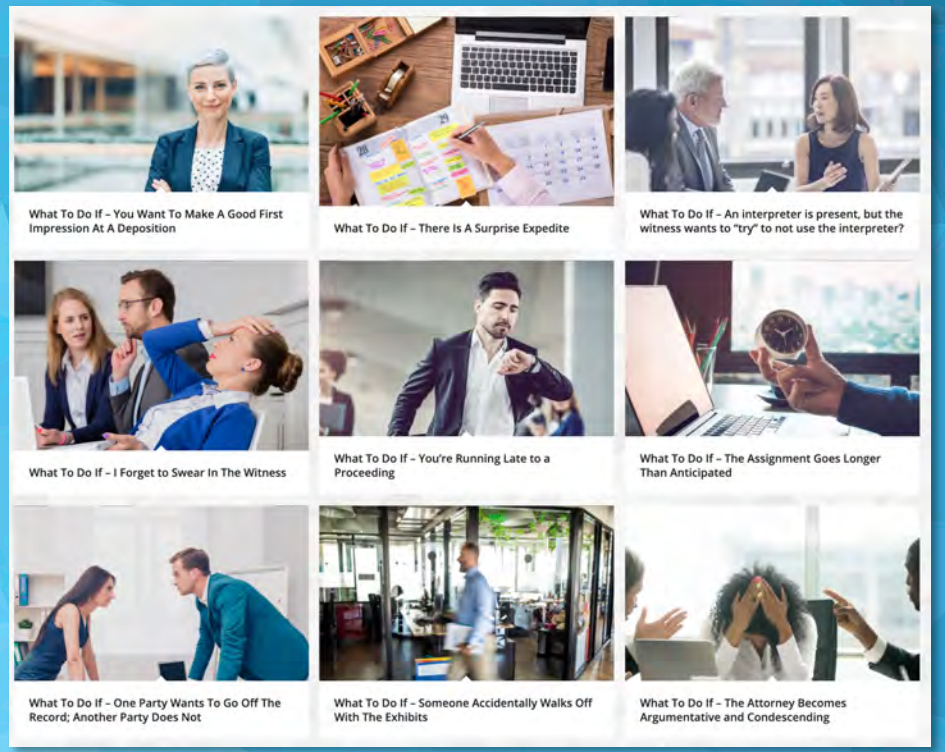




WHAT TO DO IF

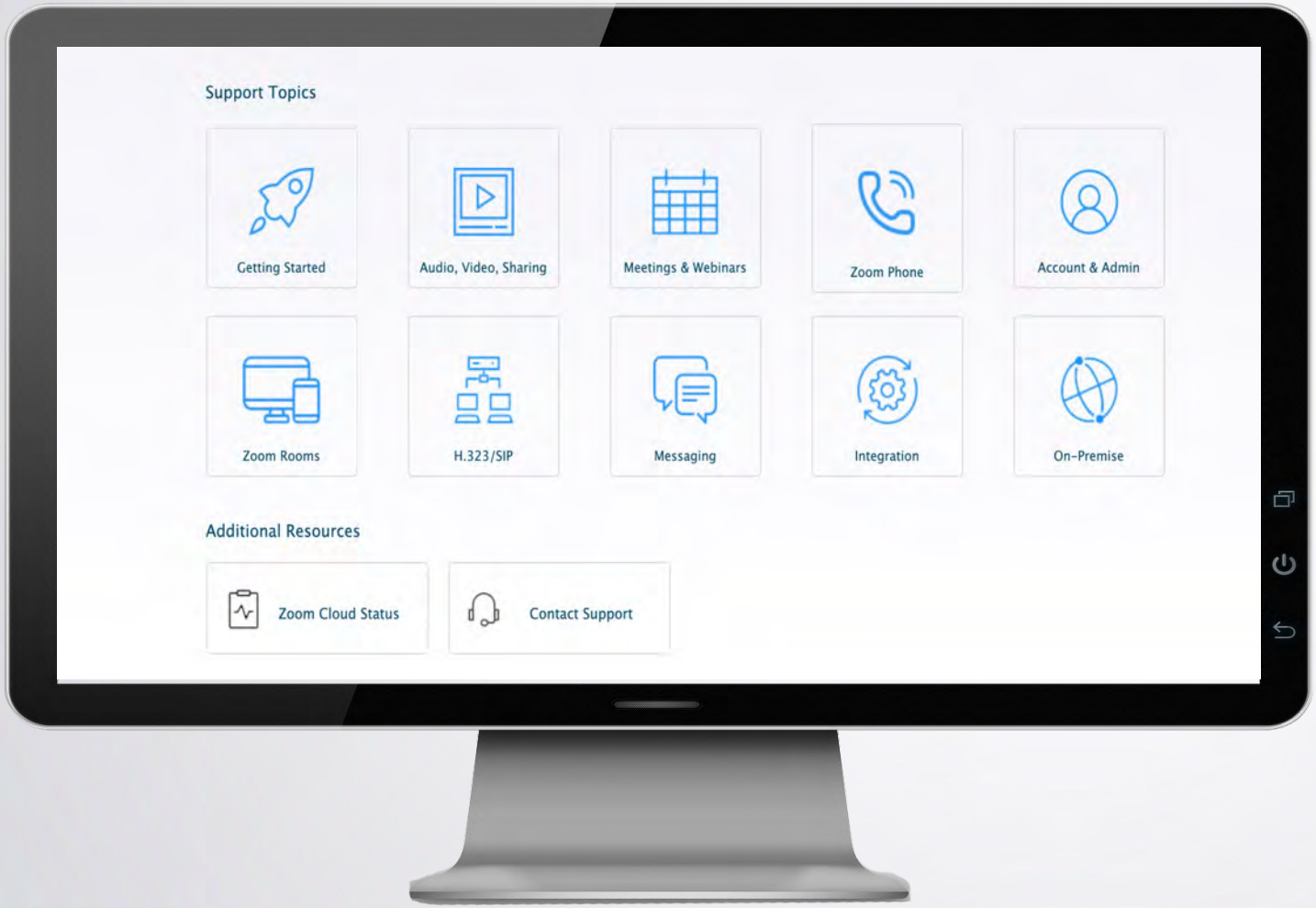
WWW.VERITEXT.COM/WHAT-TO-DO-IF





ZOOM SUPPORT & GUIDES

HTTPS://SUPPORT.ZOOM.US



PLUS:

- ✓ iPHONE/iPAD APS & INFO
- ✓ RECORDING A MEETING
- ✓ CONNECTING TO AUDIO
- ✓ CONNECTING VIDEO
- ✓ SHARING YOUR SCREEN
- ✓ OTHER MEETING CONTROLS

HELPING ATTORNEYS TROUBLESHOOT

WWW.VERITEXT.COM/REMOTE-GETTINGCONNECTED



- ✓ Getting Connected
- ✓ Sharing Screen
- ✓ Introducing An Exhibit
- ✓ Realtime Transcripts
- ✓ Different Views
- ✓ Setting Up MyVeritext
- ✓ & More!

TECHNICAL SUPPORT



I NEED URGENT TECH SUPPORT OR TO ADD A PARTICIPANT/CLIENT TO VERITEXT VIRTUAL, EXHIBIT SHARE OR REMOTE REALTIME!
Remote@veritext.com / (855) 440-4861



I NEED CHANGES MADE TO AN EXHIBIT SHARE SESSION, FOLDERS CREATED, OR NEW USERS CREATED!
TechServices@veritext.com



MY CLIENT CAN'T FIGURE OUT HOW TO LOG IN VIA MYVERITEXT.COM AND I'VE DONE EVERYTHING, I NEED A LINK!
Email your local calendar team


Q&A

THANK YOU!

Andy Fredericks
Director of Operations - California

Any questions? Want to get involved?
E-mail or Visit:

courtreporter@veritext.com
www.Veritext.com/remotereporter
veritext.com/partner-community



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